

# Instructions for application 

Please read thoroughly.

Sections A, B, D, F and I must be completed when applying for any category of special plates.

## When applying for:

- Personalized plates complete Section G. A statement that adequately explains the meaning is required.
- ARO/CB plates complete Section H. Is this the first or second set of ARO plates ordered? 1st $\square$ 2nd $\square$
- Volunteer Ambulance Attendant plates complete Section H.

NOTE: M.S. 144E. 01 Subd. 15. Volunteer ambulance attendant.
"Volunteer ambulance attendant" means a person who provides emergency medical services for Minnesota licensed ambulance service without the expectation of remuneration and who does not depend in any way upon the provision of these services for the person's livelihood. An individual may be considered a volunteer ambulance attendant even though the individual receives an hourly stipend for each hour of actual service provided, except for hours on standby alert, or other nominal fee, and even though the hourly stipend or other nominal fee is regarded as taxable income for purposes of state or federal law, provided that the hourly stipend and other nominal fees do not exceed $\$ 6,000$ annually.

- Firefighter / Retired Firefighter (Section H) plates, an authorization letter from the fire chief is required.
- Ex-POW plates, a letter of authorization signed by the Minnesota commissioner of veteran's affairs must be attached to the application for plate issuance.
- Disability plates complete standalone Application for Disability Plates (PS2904).
- Personalized Collector, Street Rod or Classic Motorcycle plates indicate the plate number of another vehicle owned or leased in your name and used for general transportation in Section C.


## Important: If applying for standard collector class plates or the use of original plates do not use this form: A PS2000 must be completed in lieu of the special plate application.

## New personalized plates

The fee for personalized plates is $\$ 100$ paid at the time of application. Personalized plates must have at least one letter but not more than seven characters total; it may not contain all numbers. Motorcycle, 1-ton pickup trucks and RV plates are limited to six characters. A vertical motorcycle plate is limited to four characters and may not utilize a hyphen. One space or hyphen may be placed between adjoining characters and are counted as a character for spacing.
Any personalized plate that may offend public morals or decency will not be issued. Personalized plates cannot duplicate other personalized plates, special plates or regular plates in a numbering system used or reserved by Driver and Vehicle Services.

Important: You must include a detailed statement that adequately explains the meaning of your license plate choice. No application without this information will be processed; a statement "I just like the phrase" is not acceptable. This explanation becomes part of the public record and will be released if a complaint is received.

The characters 1 (one) and I ("eye") and 0 (zero) and $O$ (oh) are deemed to be the same and may not be duplicated to create new combinations (i.e. "TIM and "T1M" are the same). The naval zero $\varnothing$ is only available for Amateur Radio Operator license plates.

## Transfer of personalized plates

When a motor vehicle is transferred/sold, the personalized plates may be retained at the option of the current owner. The rights to the plate combination will revert to the buyer of the motor vehicle. Please submit a statement that the plates are to remain with the vehicle. Personalized plates may be transferred to a new owner without the sale of the vehicle. The current owner must provide a statement relinquishing their rights to the plate combination and the new plate owner must pay the $\$ 100$ personalized plate fee.
Personalized plates may be transferred to another motor vehicle registered in your name. Complete a personalized plate application with the description of the vehicle on which the personalized plates will be displayed. You must obtain regular plates for the motor vehicle on which the personalized plates were used unless it is no longer registered in Minnesota.
If transferring the plates to a different class vehicle, (e.g., transfer from passenger class to RV class) new plates are required and combinations are limited to the number of characters allowed for that new plate type.

Retention of personalized plates (Minnesota Rules section 7403.0950)
To retain the plate combination the vehicle must keep current registration (M.S.168.12, subd. 2 a ). Rights may be lost if registration expires. If there is not another vehicle to transfer the personalized plates to, a letter requesting an extension (not to exceed one year) of the rights to the combination may be submitted or your rights to that combination may be lost.

## Other special plates

This line in Section A exists to accommodate any special plate authorized by statute that is not represented on the form.

Transfer of special plates (excluding personalized and disability plates.) Complete Section E.
If the vehicle on which the special plates are now being used is sold, complete this application if you wish to transfer the special plates to another vehicle. It is your responsibility to obtain replacement plates for the vehicle on which the special plates were displayed. If the registration expiration month and year changes with the new vehicle, the special plates must be adjusted.

## Contribution plates

Contribution fees are in addition to any plate fee and are not refundable.

- Proud to be a Veteran: A one-time minimum contribution of $\$ 30.00$ to benefit the WWII memorial fund is due with initial application. Proud to be a Veteran plate contribution is due only at the time of initial application.


## Annual contribution plates

Plate contributions are collected at the time of initial application, when transferred to a new vehicle and annually when registration is renewed. You may make an additional contribution by indicating the total amount in the space provided on the application.

- Agriculture: The minimum annual contribution of $\$ 20$ supports Future Farmers of America (FFA) and U of M Extension Minnesota 4H.
- Blackout: The minimum annual contribution of $\$ 30$ supports Driver and Vehicle Services.
- Collegiate: The minimum annual contribution of $\$ 25$ per year supports collegiate scholarships. Indicate your design choice using the dropdown menu on page one.
- Critical Habitat: The minimum annual contribution is $\$ 30$ supports Minnesota critical natural habitat. Indicate your design choice using the drop-down menu on page one.
- Law Enforcement Memorial Association: The minimum $\$ 25$ initial contribution and annual contribution of $\$ 5$ supports families and departments of fallen officers.
- Lion's Club: The minimum $\$ 25$ initial contribution and annual contribution of $\$ 5$ supports Lion's Club International.
- Minnesota $\mathbf{1 0 0}$ Club: The minimum annual contribution of $\$ 40$ supports the MN 100 Club to benefit first responders and their families.
- Minnesota Golf: The minimum annual contribution of $\$ 30$ supports youth golf in Minnesota.
- Minnesota Professional Sports Team Foundation: The minimum annual contribution of $\$ 30$ supports the professional sports team's foundation of your choice. Indicate your design choice using the drop-down menu on page one.
- Minnesota State Parks \& Trails: The minimum annual $\$ 60$ contribution allows entry to Minnesota state parks without additional admittance permit.
- Missing and Murdered Indigenous Relatives: The minimum annual contribution of $\$ 25$ supports impacted Indigenous families and communities.
- Start Seeing Motorcycles: The minimum annual contribution of $\$ 15$ supports motorcycle awareness and safety programs.
- Support Our Troops: The minimum annual contribution of $\$ 30$ supports veterans and veteran organizations.


## Eligibility requirements for veteran plates

In order to prove eligibility, veteran applicants are required to present a copy of their separation papers (DD 214 or equivalent) at the time of application. "Ex-POW" may have plates for one vehicle and must have certification from the commissioner of veterans' affairs.

| WORLD WAR II: Served between DEC. 7, 1941 \& DEC. 31, 1946 | COMBAT WOUNDED: Awarded the Purple Heart (may still be in active <br> service). |
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| KOREA: Served between JUNE 27, 1950 \& JAN. 31, 1955 | PEARL HARBOR SURVIVOR: Stationed on the island of Oahu or <br> offshore on Dec. 7, 1941. Pearl Harbor survivor must have proof of <br> eligibility for membership in a Pearl Harbor survivor's organization. |
| VIETNAM: Served between JULY 1, 1961 \& JUNE 30, 1978 | EX-POW: Must be certified by commissioner of veterans' affairs. |
| MERSIAN GULF: (Gulf War) Served between Aug. 2, 1990 and Nov. 30, |  |
| MEDAL OF HONOR: Awarded the Medal of Honor. |  |
| 1995 in operation Desert Storm/ Desert Shield. |  |

Disposal of plates: It is the responsibility of the applicant to properly dispose of any valid license plates assigned to the vehicle on which the special license plates will be displayed when the plates have been received. For your convenience, these plates may be returned to a deputy registrar for recycling.

Notice: All data collected on a motor vehicle application is required by law. All disability information is considered private by law.
Fees: When returning this application by mail, the required fees, including the filing fee, must be included. Make checks payable to DVS. If you have further questions, please contact Driver and Vehicle Services at 651-297-3166 or visit drive.mn.gov.

