

Transfer Non-titled Watercraft / ATV / Snowmobile / ORV etc

Follow these directions & place in our DROPBOX or mail to our office

Brainerd License Office 623 NW 4th St Brainerd, MN 56401

If used, include a **signed bill of sale from previous owner(s) on record**. (we cannot complete a transaction if the bill of sale is not from previous owner on record). The bill of sale **must also include the Vin# or Hull ID#**.

If brand new, also include your purchase receipt for proof of any sales tax that has been paid
Go to our website www.license.mn.com forms tab, DNR Section (toward bottom of Forms page) print, fill out & sign a Registration Form (non-titled) & return all of this to our office

If you do not have the required bill of sale from the registered owner to transfer the following:

(ATV, OHM, ORV or Snowmobile) these are your 2 options:

1st option: contact MN DNR to receive a Third Party Contact form and Consent form as well as further information if needed. The third party contact form when completed, DNR will mail that form to the owner on record on the new owners behalf. The consent form is, customer is giving us permission to issue their private data to the public. This form can also be found on our website: www.license.mn.com go to the FORMS tab, DNR section, "Third Party Contact" form. Mail to DNR 500 Lafayette Rd St. Paul, MN 55155

2nd option: Obtain ownership from a local district court. Visit <https://www.mncourts.gov/File-a-Case.aspx> for info

Note: If the registered owner(s) do not reply to the DNR, the next option for ownership would be thru the courts

To Contact the DNR Directly: 800-285-2000

For Payment to Brainerd License Office, include a signed blank check (If comfortable with this option) pay to: "Brainerd License Office" Write your DL# & Phone# on check.

For *Credit or Debit Card Payment* write **Card #, Exp date, Cardholder Name & cvv#** on your request. (you must use your card). A 2.49% handling is also charged by the bank. We will destroy your card information once completed. Money orders are also acceptable.

Quotes are difficult as fees vary depending on transaction types & how many fees apply.

There is no sales tax due if purchased from a private party.

We will mail your registration once completed.

For faster service please include a self-addressed stamped envelope

For Credit card payment write **Card #, Exp date & CVV#** on your request.

There is a 2.49% bank charge if paying by card. We will destroy your card information once completed.

TENNESSEN WARNING (Minn. Statute 13.04, subd.2)

When an individual is asked to supply private or confidential data about himself/herself, the Minnesota Government Data Practices Act requires the individual be informed of: • Purpose for collecting the data • Intended use of the data • Whether the individual possessing the data may refuse or is legally required to supply the requested information • Any known consequences arising from supplying the data • Any known consequences arising from refusing to supply the data • The identity of other persons or entities authorized by state or federal law to receive the data