

## **New, Non-titled Trailer Registration**

*This process is only for trailers with a gross weight of “3000lb or less”*

Makes sure Dealership or Store purchased from has “signed off” & written ALL new owner’s name on the back of the MSO (manufacturer’s statement of origin) if trailer has been purchased.

If you paid sales tax, please include proof of sales tax paid (receipt)

Print, fill out, & sign (**ALL Buyers must sign**) a **Title & Registration (PS2000)**

If this is a homemade trailer also print & fill out a **Reconstruction for Trailers** form, include value of the trailer.

(Sales tax will be due on the homemade trailer value that you declare so be realistic so as not to draw attention)

Caution, any alteration, cross out or white out will void these forms

These forms can be found on our website [www.license.mn.com](http://www.license.mn.com) under the **Forms** tab (*even tho’ not a titled trailer*).

**Print a copy** of each new buyer’s Drivers License(s)

Write down your phone # & email & verify your home address if different from what is on your drivers license.

If you have a loan on the trailer, write down lienholder name, address & loan date.

FYI: If there is a lien, the trailer will be titled, if no lien trailer will be registered only.

Separately, include **your phone # & email address** & verify your mailing address if different from drivers license

If you are comfortable with this option, include a signed blank check pay to order of “Brainerd License Office”

Write your DL# & Phone# on check.

For *Credit or Debit Card Payment* write **Card #, Exp date, Cardholder Name & cvv#** on your request. (you must use your card). A 2.49% handling is also charged by the bank. We will destroy your card information once completed. Money orders are also acceptable.

Quotes are difficult as fees vary depending on transaction types & how many fees apply.

Place all of this in a sealed envelope & mail to 623 NW 4th St Brainerd, MN 56401 or place in our outside drop box (next to front door). **For faster service please include a self-addressed stamped envelope.**

**\*\*\*\*\*Caution: DO NOT cross out or whiteout any errors nor alter dates or other information. Please write legibly or you may also need to sign a correction form. \*\*\*\*\*This process is based on the information you have provided and is subject to change as that information changes**

**TENNESSEN WARNING** (Minn. Statute 13.04, subd.2)

When an individual is asked to supply private or confidential data about himself/herself, the Minnesota Government Data Practices Act requires the individual be informed of: • Purpose for collecting the data • Intended use of the data • Whether the individual possessing the data may refuse or is legally required to supply the requested information • Any known consequences arising from supplying the data • Any known consequences arising from refusing to supply the data • The identity of other persons or entities authorized by state or federal law to receive the data